

Northwest Minnesota Arts Council

Grant Review Conflict of Interest Disclosure Form

Any member of the Regional Arts Council with a direct financial or employment interest relating to any grant applicant or application to be reviewed will inform the Council of such affiliation prior to review of any grant application. **The member will leave the room and not vote, rank, or participate in the grant review discussion.** If the member or an immediate family member would receive over \$599, they will be asked not to attend the meeting. The Council will report annually on those members with declared conflicts of interest. Immediate family is defined as spouse, domestic partner, parent, child, child's spouse, brother, brother's spouse, sister, or sister's spouse.

A conflict of interest exists if an Arts Council member, Arts Council staff, or immediate family member:

- ◆ Receives direct financial benefit from the applicant organization or grant project being reviewed.
- ◆ Serves as an employee or governing board member of an applicant organization.
- ◆ Serves with or without pay as a consultant to an applicant or organization being reviewed including has written the grant application or is the project director.
- ◆ Has a familial or adversarial relationship with an applicant, or staff person or board member of an applicant organization.
- ◆ Receives free tickets or any other benefits from the grant applicant being reviewed.

Name: _____

Please describe below any relationships, positions, or circumstances in which you or your immediate family members are involved that you believe could contribute to a Conflict of Interest (as defined in the Northwest Minnesota Arts Council's Conflict of Interest Policy, above). **If there are none just write that in and sign below.**

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by, the current Conflict of Interest Policy of the Northwest Minnesota Arts Council.

Signature: _____

Date: _____